



# New Zealand College of Business

www.nzcb.ac.nz

## Short-Program Student Application Form

### 短期课程申请表

#### 1. PERSONAL DETAILS

Family Name 姓: 拼音填写 \_\_\_\_\_

First Name(s) 名: 拼音填写 \_\_\_\_\_

English Name 英文名: \_\_\_\_\_

Nationality 国籍: \_\_\_\_\_

Passport Number: \_\_\_\_\_

护照号码

Issuing Country: \_\_\_\_\_

发证国家

Date of Birth (dd/mm/yy): \_\_\_\_\_

生日 (日/月/年)

Email: \_\_\_\_\_

电子邮件

Gender:  Female  Male

性别:

女

男

Attach  
passport size  
photo here  
照片

#### 2. CONTACT DETAILS

Address (in Chinese Character) 居住地址 (中文): \_\_\_\_\_

Address (in Latin Character) 居住地址 (英文): \_\_\_\_\_

Postal Code 邮编: \_\_\_\_\_

Home Phone 电话: \_\_\_\_\_

Mobile 手机: \_\_\_\_\_

Wechat ID 微信号: \_\_\_\_\_

### 3. EMERGENCY CONTACT DETAILS

Who should we contact in an emergency 紧急联系人?

Name 姓名: \_\_\_\_\_ Relationship 与本人关系: \_\_\_\_\_

Address 地址: \_\_\_\_\_

Email 电子邮箱: \_\_\_\_\_ Mobile 手机: \_\_\_\_\_

### 4. ENGLISH COMPETENCY

What is your first language 你的母语是? \_\_\_\_\_

- I have sat a College English Test of China Level 4 (CET-4) Score: \_\_\_\_\_ or Level 6 (CET-6) Score: \_\_\_\_\_  
我有大学英语四级证书分数: \_\_\_\_\_ 或者六级证书分数: \_\_\_\_\_
- I have sat a China Standards of English Language Ability (CSE) Level achieved: \_\_\_\_\_  
我达标中国英语能力 (CSE) 的 \_\_\_\_\_ 级别。
- I have sat an internationally recognised English Test (e.g. IELTS, TOEFL) with a band score \_\_\_\_\_  
我曾经考过国际通用的英文测试 (例如·雅思·托福) 考试成绩为 \_\_\_\_\_
- I intend to sit an NZCB English entry test  
我将参加 NZCB 校内英文考试

### 5. COURSE OF STUDY APPLIED FOR

Please indicate the course you apply for 报读课程

- 1-8 weeks International ESOL  
国际英文课程 (升高中、或就业培训类课程)
- Holiday Course  
游学或微留学项目
  - 2-weeks (age 14-18) course  
2周游学项目
  - 4-weeks Intensive English and NZ Culture  
4周微留学项目
  - International Cultural Ambassador for age 8-12 students  
8-12 国际文化小使者小学插班微留学项目

Proposed start date \_\_\_\_\_  
计划开课日期 \_\_\_\_\_  
\_\_\_\_\_

How long would you like to study \_\_\_\_\_  
计划学习时间长度 \_\_\_\_\_

## 6. EDUCATION RECORDS AND FUTURE STUDY

Documentary evidence of qualification claimed must be attached. Documents not in English must be accompanied by certified translations.

**Previous Studies** 最高学历课程:

Name of Qualification 学历	School/Institution 学校	Country 国家	Year Completed 完成年份

## 7. MEDICAL STATUS

Do you have a medical condition you want the college to be aware of that might affect your study? 你是否有任何身体健康状况会影响你的上课学习?

Yes 是  No 否

If yes, please specify 如有, 请注明 \_\_\_\_\_

Do you have a physical disability, long-term injury, specific learning disability, chronic illness, mental health condition, or hearing impairment that might affect your study? 你是否有残疾, 长期受伤, 学习障碍, 慢性疾病, 精神缺陷或者聋哑会影响你的上课学习?

Yes 是  No 否

If yes, please specify 如有, 请注明 \_\_\_\_\_

## 8. DECLARATION

I hereby declare that the information I have given above is true and correct. No information which could have a material bearing on my enrolment has been withheld. I understand that under principle 6 of the privacy Act 1993 I have the right to access all personal information held by the College about me and also have the right under principle 7 to request the College to correct any information which is inaccurate. I have an obligation to advise the College if/when any of the personal information I have provided changes.

申明以上填写资料如实, 并知道有义务通知学院更新资料。

Signature 签名 \_\_\_\_\_ Date 日期 \_\_\_\_\_

Parents Signature 家长签名 \_\_\_\_\_ Date 日期 \_\_\_\_\_

## 10. APPLICATION CHECKLIST

- Passport details page 护照资料页
- Highest Qualification or Certificate of Schooling 最高学历 或 在读证明
- English Language Proficiency test results (if English is your second language) 英文能力测试成绩
- A passport size photograph 护照照片

Please send the completed application and all certified documentation to:

**New Zealand College of Business:**

P.O.Box 6064, Upper Riccarton

Christchurch, New Zealand 8442

Email: [info@nzcb.ac.nz](mailto:info@nzcb.ac.nz)

Phone: 03 3796668

## 11. MARKETING INFORMATION

Please indicate how you found out about the New Zealand College of Business.

- Website/Email
- Friends or family
- Newspaper Advertisement
- Agent/School
- Magazine
- Other

## AGENT DETAILS

### Terms and conditions of enrolment

NZCB reserves the right to decline a request for admission and enrolment.

### Procedures for Application

- An enrolment package will be made available to students through agents or at the College upon requested.
- An enrolment form must be completed and submitted to the College or its agent.
- The enrolment form will be assessed and upon acceptance an Offer of Admission will be offered to the applicant.
- Students will be advised to read and understand the College's Withdrawal and Refund Policy on the Acceptance of Enrolment form.
- Students need to contact the nearest New Zealand Immigration Service Office for information on applying for a visa to study in New Zealand.
- The applicant must pay the stated fees into the College's Public Trust account by means of either Cash, Telegraphic transfer, Direct Debit, Bank Cheque or Credit Card.
- When the fees are received, a receipt and an Offer of Place will be issued to the applicant.
- Upon arrival at the College, students need to bring their passport and updated visa.

### New Zealand Privacy Act

- Personal information is protected by the New Zealand Privacy Act 1993.
- The information collected and held by NZCB will be used to register and enrol students, to assist students with their studies, to arrange for their stay in New Zealand, to monitor their welfare and progress, and to keep in touch with students in the future.
- Information about a students' enrolment, attendance, progress and welfare may be obtained from and disclosed to students' parents, guardians, other providers of international education, the Police, Department of Courts, Immigration New Zealand, NZQA, NZ Trade and Enterprise or insurance agent.

### Further Information and Contacts

If you like more information on our program of studies, pathway options or information on how to apply, please contact NZCB on +64 3 3796668 or visit our website [www.nzcb.ac.nz](http://www.nzcb.ac.nz)